Articles and book reviews (both text and notes) should be typed, double-spaced. Quotations should be in double inverted commas (quotations within quotations in single inverted commas). Contributors are required to submit both ENDNOTES (not footnotes) and a list of REFERENCES. In text citation of references is not used in articles published in the JCH.

The endnote format included in most word-processing software must not be used. Instead, note numbers in the text should be generated manually, using superscript (i.e., as on a regular typewriter) in the text and ordinary script in the notes at the end of the text. Ensure that note numbers do not change automatically when notes are added or deleted. Use only abbreviated references in the endnotes (e.g., Smith, 44). Where more than one work by the same author is used a short title of the particular work should be included in the citation (e.g., Smith, *Caribbean Approaches*, 44). Archival sources and other references to depositories should carry the reference to the depository first – e.g., British National Archives, CO 111/46, Bathurst to Beard, 12 June 1818.

A full list of references for all articles and books should be placed after the endnotes. As far as possible, citations of books should be as follows: surname(s) of author(s), other names, title of book or article, place of publication, publisher, and date of publication. Articles should be cited as follows: surname(s) of author(s), other names, title of article (in double inverted commas), title of journal (in italic), volume, number, date and pagination. Internet references should be done as far as possible in the same way, but the URL (source site) should also be included.

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All articles and correspondence with the editor should be addressed to Dr Kathleen Monteith, Journal of Caribbean History, Department of History and Archaeology, University of the West Indies, Mona, Kingston 7, Jamaica.

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